



FEE SCHEDULE EFFECTIVE APRIL 1, 2021

Submission Checklist and CTU Dodd Frank Underwriting Fee Schedule

Initial Submission for Processing & Credit Pull **\$119** ~ Invoiced when package is received.

Underwriting fee on Approved Only Loans **\$380** ~ Invoiced & Due upon approval.

Re-Submissions: Major re-work on file after it's already been processed once. **\$125**

Buyer(s) Name(s) _____

Buyer (s) Email: _____

STEP 1 – Attach the following in **PDF** format.

- Attach Completed 1003 application
- Attach Signed borrowers' authorization
- Attach Terms of Transaction (Price, Loan Amount, Rate, Term, Escrow, Earnest Money)

STEP 2 – Attach Buyer Income Documents in **PDF** format

PLEASE do not
submit to us until
ALL buyer income
documents have
been obtained.

- a. **If Employed by a company**
 - i. Copy of buyers most recent 2 paystubs
 - ii. Copy of ALL W2s, ALL jobs, for most recent 2 yrs
- b. **If Self Employed** – Copy of most recent 2 years federal tax returns (all pages) – NOTE: 12 months business bank statements can be used as an alternate.
- c. **If Retired** – copy of most recent Award Letter or 1099
- d. **If Other** – please call or email us.

STEP 3 – Email this submission sheet and all documents above, in PDF, to max-n-michelle@calltheunderwriter.com or upload to our website at <https://calltheunderwriter.com/ctu-loandocuments-upload/>.

Thank you, and please call with any questions

Call the Underwriter: (MAX) 406-750-3770